

Nokomis Emergency Measures Plan

EMERGENCY

MEASURES

PLAN

**Updated
2021**

Nokomis Emergency Measures Plan

Copy Number _____

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Attachments

- The Emergency Planning Act
- Sample of Declaration of Local Emergency
- Emergency Checklist
- Mutual Aid Agreement
- Cell Phone Directory
- Watrous Detachment Vital Services Directory

Contingency Plans

- Aircraft Crash, Dangerous Goods Accident, Flood, Severe Weather, Structural Fire, utilities (Outages/shortages), etc.

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III. NOTICES

Subject: Redistribution of Emergency Plans

1. Emergency Measures Plans are numbered to coincide with specific positions, departments or agencies and not individuals.
2. In light of the above when an individual relinquishes his position, the Emergency Plan must be passed on to his replacement.

Subject: General Interpretation in the Municipal Emergency Plan

1. Whenever the masculine gender is used it is to be interpreted as female as well.

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IV. DISTRIBUTION LIST

Emergency Plans are numbered to coincide with specific positions, departments or agencies and not individuals.

On light of the above when an individual relinquishes his position, the Emergency Plan must be passed on to his replacement.

Copy No.

1. Emergency Coordinator
2. Mayor and Reeve
3. Elected Official
4. Administrator/Municipal Office

Emergency Operations Centre Copies (to be retained in the EOC)

5. Telecommunications Manager
6. Emergency Social Services Manager
7. Transportation Manager
8. Resources Manager
9. Public Information/Media Relations Manager
10. Human Resources / Volunteers Manager
11. Police
12. Fire
13. Nokomis Health Centre Representative
14. Animal Management

Saskatchewan Public Safety & Sask 911

15. Head Office
16. Emergency Management Advisor

Nokomis Emergency Measures Plan

Bylaw 2005-01

A BYLAW OF THE TOWN OF NOKOMIS TO PROVIDE FOR THE ESTABLISHMENT OF AN EMERGENCY MEASURES ORGANIZATION

Where *The Emergency Planning Act 1989*, pursuant to Section 9 provides that the local authority of each municipality shall appoint a committee of members of the local authority area, to advise on the development of the committee members;

AND SHALL establish and maintain a municipal emergency measures organization;

AND SHALL appoint a coordinator of the municipal agency and prescribe his or her duties which shall include the preparation and coordination of emergency plans and programs for the municipality;

AND SHALL prepare and approve emergency plans and programs;

AND MAY enter into agreements with and make payments to organizations for the provision of services in the development or implementation of emergency plans or programs;

NOW THEREFORE the Council of the Town of Nokomis enacts as follows:

1. In this bylaw;
 - a. "Emergency" means:
 - i) a calamity caused by accident, by an act of war or insurrection or by forces of nature; or
 - ii) a present or imminent occurrence that has resulted or may result in serious harm to the safety or welfare of people or in widespread damage to property.
2. The term "Coordinator" shall mean the person appointed by the Council of The Town of Nokomis to organize Emergency Measures in the Town of Nokomis.
3. The Emergency Measures Organization of the Town of Nokomis shall be comprised of the Emergency Measures Planning Committee, municipal departments and voluntary organizations within the municipality.

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4. Subject to Section 5 of this bylaw and subject to any directions of Town Council, the Emergency Measures Control Group is hereby designated and appointed to be a special committee of the Town Council pursuant to Sec. 50(1) of *The Urban Municipality Act, 1984* and shall be responsible for the carrying out of any emergency measures or emergency activities or works in furtherance of *The Emergency Planning Act, 1989* or this bylaw and to that end, shall have and
is hereby granted and delegated to it the duties and powers of the Town Council except the power to borrow money, to pass a bylaw or enter into any contracts. Provided, however, such delegation of the duties and powers of the Town Council is expressly limited to only the powers of Town Council necessary to carry out its rights, responsibilities, or duties under *The Emergency Planning Act, 1989*.
5. The Coordinator shall have the following duties and responsibilities:
 - a. acts as Chairman of the Emergency Measures Planning Committee established under this bylaw;
 - b. stimulates and coordinates the development of an emergency plan for the community in co-operation with the departments and agencies of the municipality;
 - c. provides emergency plans from guidelines laid down by the Emergency Measures Control Group;
 - d. submits regular reports to the Emergency Measures Control Group to keep them fully informed of progress;
 - e. correlates all activities of those persons and/or organizations involved within the Town of Nokomis and designated for Emergency Measures Organizations.
 - f. ensures that a continuous program of training for local Emergency Measures organization personnel is carried out, either by local training classes or attendance at provincial or federal training schools;
 - g. co-operates with the Mutual Aid Area and Sask EMO on all-matters pertaining to planning operations;

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- h. submits a projected budget to cover costs of emergency measures operations within the municipality;
 - i. acts as advisor to the Town of Nokomis during emergencies or disasters.
6. There shall be an Emergency Measures Planning Committee comprised of the Emergency Measures Coordinator, the Town Administrator, the Public Information Officer, the Director of Emergency Social Services, the Chief of Police, the Fire Chief, the Director of Public Works and Utilities, the Director of Transportation and such other persons when required, that may be deemed necessary to formulate a municipal emergency plan.
7. The Emergency Measures Planning Committee as a whole, under the coordination of the Chairman will integrate the municipal and voluntary emergency services emergency plans into one comprehensive plan.
8. Each municipal department or voluntary organizations of the municipality shall be responsible to develop and execute the emergency plan of the service he or she represents, train municipal employees and volunteers and make a comprehensive study of existing resources.
9. The Council may, from time to time, appropriate and expend monies required to meet the ordinary operating expenses of the said organization.
10. The Council may co-operate with Councils of other municipalities for the purpose of jointly establishing and operating an Emergency Measures Organization upon appropriate agreement with the Province of Saskatchewan as provided for in Section 12 of this bylaw.
11. The Town of Nokomis may enter into agreement with the Province of Saskatchewan or any other governmental agency as authorized by the provisions of *The Emergency Planning Act, 1989* or regulations thereunder.
12. The EMO Coordinator of the Town of Nokomis shall be the Chairman of the Emergency Measures Planning Committee. A declaration of an emergency may be declared by a single member of council when in the opinion of this member an emergency exists and a sufficient number of members of council are not present to declare. Upon such declaration being made, the Emergency

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Measures Organization shall exercise all powers conferred upon them by *The Emergency Planning Act, 1989* of the Province of Saskatchewan.

13. On the making of the declaration and for the duration of the local emergency, the Mayor, or in his absence, the Deputy Mayor, may do all acts and take all necessary proceedings including the following:
 - a. put into operation an emergency plan or program
 - b. authorize or require a local authority to put into effect an emergency plan or program for the Town of Nokomis.
 - c. acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - d. authorize or require any qualified person to render aid of a type he is qualified to provide;
 - e. control or prohibit travel to or from an area of the Town of Nokomis;
 - f. provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and coordinate emergency medical, welfare and other essential services in any part of the Town of Nokomis;
 - g. cause the evacuation of persons and the removal of livestock and personal property from any area of Nokomis that is or may be affected by an emergency and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
 - h. authorize the entry into any building or onto any land, without warrant, by any person in the course of implementing an emergency plan or program;
 - i. cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of an emergency plan or program;
 - j. authorize the recruitment of persons needed to meet an emergency.

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14. In the absence of the Mayor or Deputy Mayor, a majority of the members of the Town Council are hereby authorized to declare a local emergency in the Town of Nokomis.
15. This bylaw shall come into force and take effect on the day of the final passing thereof.
16. Bylaw No. 2/87 is hereby repealed.

Willard Beeler
MAYOR

Laurie Van MARION
ADMINISTRATOR

Nokomis Emergency Measures Plan

1. Introduction *(See Emergency Planning Act, 1989)*

This plan is to provide direction for a response to an emergency affecting the Town of Nokomis. It is important that the Mayor, Reeve, Council Members and those persons who will be responding to an emergency know the contents of this plan.

The elected officials will direct and control emergency operations at all times through the implementation of this plan.

This plan may be implemented in whole or in part, with or without a Declaration of a Local Emergency. Use of the Emergency Powers found in Section 10 of this plan, requires a Local Emergency to be declared.

In the event that a Local Emergency is to be declared see Section 9.

2. Aim

The Town of Nokomis Emergency Plan will be implemented to prevent or limit:

- The loss of life;
- Harm or damage to the safety, health or welfare of people; or
- Damage to property or the environment
- Continue and/or restore essential services.

This emergency plan does not apply to those day-to-day situations, which are dealt with by the Fire Coop, Police or Emergency Medical Services.

An emergency, by its very nature, requires an immediate response from various agencies acting on behalf of the Town of Nokomis, a town, whose resources are exceeded in meeting the needs of evacuees, from another community, may declare a Local Emergency to acquire resources to meet those needs.

Nokomis Emergency Measures Plan

Name: _____

3. Risk & Hazard Analysis

The Town of Nokomis may experience the following emergencies:

	1 - 5	
	Risk Analysis	Hazard Analysis
Airplane Crash	_____	_____
Blizzard/Winter Power Failure	_____	_____
Dangerous Goods - Storage	_____	_____
Dangerous Goods - Transport	_____	_____
Fire - Major Buildings	_____	_____
Fire - Grass	_____	_____
Flood - Gradual	_____	_____
Health - Air Quality (Smoke)	_____	_____
Health - Contaminated Food	_____	_____
Health - Contaminated Water	_____	_____
Health - Epidemic/Pandemic	_____	_____
Lost Persons - Search & Rescue	_____	_____
Pipeline - Explosion/Leak	_____	_____
Public Event Control (crowds, security, traffic)	_____	_____
Structure Collapse/Construction Disaster	_____	_____
Tornado/Severe Windstorm	_____	_____
Transportation - Rail Disaster	_____	_____
Transportation - Road/Bus Accident	_____	_____
Utility - Gas/Power Outage	_____	_____
Water Shortage	_____	_____

Top Rated Potential Events

Fire (Major Building) Members of the Fire Department and the Emergency Measures Executive will attend the fire hall to be informed of disaster details. Coordinate necessary actions based on need. Log actions

- **Fire** Members of the Fire Department and the Emergency Measures Executive will attend the fire hall to be informed of disaster details. Coordinate necessary actions based on need. Log actions
- **Tornado / Severe Windstorm**
- **Flood**
- **Rail Disaster**

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4. STEPS REQUIRED IF DECLARED AN EMERGENCY

1. Phone 9-1-1 (Ambulance, Fire, Police)
2. The department required (Ambulance, Fire, Police) would assess situation and contact Mayor/Town Office about details of the disaster
3. Mayor or alternate to declare emergency
4. Three Council members be contacted to initiate process
5. The necessary streets be blocked off as requested
6. Alarm be sounded to alert individuals under Designation of Responsibilities to attend to fire hall
7. Notify residents by Alarm System/PA on Rescue Unit/Door to Door (Door to Door individuals go to their section and vacate residents) (Transportation individuals go to their section and assist door to door)
8. Individuals under the Designation of Responsibilities would go to fire hall (On white board, write their name, time arrived, and identify responsibility)
9. Individuals under Designation of Responsibilities that have not arrived to fire hall, continue to be contacted by EOC

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5. Emergency Notification System *(See Step 6: Notify)*

Upon the receipt of a warning of a real or potential emergency, that person will immediately contact one of the individuals listed under the Community Warning Section's Emergency Notification.

It is the responsibility of the members of the Emergency Operations Centre Management Team to notify their staff and volunteer organizations. **The Emergency Operations Centre Management Team's phone numbers are under the warning system.**

Where a **threat** of an impending emergency exists, the Emergency Operations Centre Management Team will be notified and placed on alert. The **siren** at the fire hall will be sounded to alert that an impending disaster has been declared.

All staff and volunteers **MUST** take care of their own families or have someone in place to make sure they are safe before they proceed to their designated assignments.

When a house has been cleared or evacuated a chair must be set out on the front step or lawn so that the Emergency teams know that it is clear.

The Emergency Coordinator or designate may open the Emergency Operation Centre in order to coordinate the response to the emergency and/or to coordinate public information.

Notification System **** 14(a)**

Section 1

Adam Hendry 528-7858

Section 2

Mel Strachan 528-2060 or 4484

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Milton Mutch 528-2005

Section 3

Tanya Zdunich 528-7866

Duane Langteigne 528-7870

Section 4

Bob Hendry 528-2116 or 2044 (w)

Richard Kautz 528-2111

DOOR-TO-DOOR CONTACTS

Section 1

Linda Senga 528-4544

Bev Magnes 528-2217 or 528-2133

Section 2

Joyce Braun 528-2177

Kim Hobman 528-2187

Teresa Strachan 528-2060

Section 3

Judy Harley 528-2285

Section 4

Ken Braun Sr 528-2254 or 7966

Betty Styles 528-4339

Audrey Hemmingway 528-2116

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7. Implementation of the Emergency Plan

Mayor and/or Council, the Emergency Coordinator, or emergency services personnel may implement the Emergency Plan.

Emergency response personnel may take such action(s) as may be required to protect lives and property in the Town of Nokomis.

In the event of an Emergency, this Emergency Plan can be implemented without declaring a Local Emergency.

In any Emergency, call Saskatchewan Public Safety and Sask 911 at (306) 787-9563. who will in turn notify provincial departments and agencies.

8. Emergency Operations Centre *(See Step 3)*

The *Emergency Operations Centre Management Team* will direct and control the response to the emergency. The Emergency operations Centre Management Team will be responsible for providing essential services and resources to the community and to the emergency site Team. The Emergency Operations Centre Management Team consists the following:

Emergency Measures Coordinator _____

Deputy Coordinator _____

Members of the EMO Committee

Executive Committee

David Mark 528-2285 528-7398

Dennis Kresier 528-4401

Ken Koenig 528-2186 528-7790

Jeff Allport 528-9910 528-2677

Kenny Braun 528-7617

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Murray Braun 528-4624 528-7794

Emergency Planning Committee (Working Committee)

Tanya Zdunich 528-2010 528-7866(c)

Jeff Friedebstab 946-3316

Ryan Harley (Fire Chief) 528-4730 528-7636 (c)

Doug Sather 528-2114 (w) 528-7316 (c)

Ian Ring (Public Works) 540-7972(c)

Emergency Social Services (food, shelter, etc.)

Public Information

School Representative 528-2191

Transportation

Key Businesses, volunteer Groups, etc,

Emergency Operations Centre *(See Step 7: Delegate).*

The Emergency Operations Centre Management Team will report to the Emergency Operations Centre located at the Nokomis Fire Hall. In the event that this operation centre cannot be used, then the secondary location will be the Nokomis School.

9. Emergency Operations Centre Management Team's Responsibilities *(See Step 7: Delegate)*

- Call out municipal emergency services in response to the emergency.
- Appoint the Emergency Site Manager. All responding emergency services must be notified of the appointment.
- Determine if the location of the Emergency Operations Centre is appropriate.
- Consult the Emergency Site Manager and the Mayor and Council to determine if a Declaration of Local Emergency is required. The

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Declaration of Local Emergency when properly completed must be submitted to Sask Public Safety & Sask911.

- Provide adequate communications from the Emergency Operations Centre to the Emergency site (radio/telephone/message runners).
 - Establish and confirm public inquiry phone numbers.
 - Determine whether an evacuation of residents is required. Oversee that the needs of the evacuated residents are being met. **The receiving community must be notified that an evacuation is underway and whether or not the evacuees require accommodations, food and other services.**
 - Approve discontinuance of utilities or services provided by public or private concerns i.e. power, water, gas, closing businesses, schools, etc.
 - Implement mutual aid arrangements with neighbouring communities.
 - Determine if volunteers are required.
 - Determine if transportation is required for evacuation of persons or the moving of supplies
 - Ensure that the residents of the community are updated on the response to the emergency. (Information may be circulated by informing television, radio and newspapers.)
 - Expend monies as authorized to deal with the emergency.
-
- Notify the response personnel and residents of the termination of the local emergency
 - Submit Termination of local Emergency from to Sask Public Safety & Sask911.
 - Maintain a log of all activities and decisions made and submit all records to the Emergency Coordinator.
 - After the emergency, conduct a review of emergency response procedures and make amendments to the emergency plan where required.
 - **In any emergency, collect and verify the information from credible sources (Fire, Police, Ambulance or Emergency Site Manager).**
 - **Commit your community's resources to this information. Do not UNDER or OVER commit resources.**

10. Declaration of Local Emergency *(See Step 7: Delegate)*

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The Council, or in the absence of a quorum of Council, the Mayor may declare a Local Emergency. This decision is usually made after consulting with members of the Emergency Operations Centre Management Team and especially with the EMO Coordinator and Emergency Site Manager. The Council or Mayor must fill out the Declaration of Local Emergency contained in the attachments.

Upon the declaration of the Local Emergency the Council and/or Mayor shall notify:

- The residents of the community;
- Minister of Corrections and Public Safety through Public Safety & Sask911; and
- Neighbouring municipalities and communities as may be required.

11. Emergency Powers (See *Emergency Planning Act 1989*)

The extraordinary powers can only be utilised after the Council and/or Mayor has declared a Local Emergency.

The Council may do all acts and take all proceedings that are reasonably necessary to meet the emergency. (See section 21 of *The Emergency Planning Act 1989* in the attachments.

A Local Emergency is not required to be considered eligible for compensation for Provincial Disaster Assistance Program.

12. Organization & Control (See *Step 7: Delegate*)

Mayor and Council

The Mayor and Council will control and direct emergency operations at all times. In the absence of Council, the Mayor will assume direction of emergency operations.

Municipal Administrator

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- Advise Mayor and Council of legislation and procedures and of developments to the emergency situation and response.
- Manage and coordinate Emergency Operations Centre Management Team activities.
- Manage and coordinate emergency response.
- Maintain financial and other records pertaining to the emergency operations.

Emergency Coordinator

- Ensure that the EOC is set up.
- Assist the Administrator in all duties.
- Coordinate post-emergency reporting and preparation of reports.
- Shall ensure amendments to the emergency plan are made.

Telecommunications Manager

- Ensure reliable and secure telecommunications are established between the Emergency Site and the Emergency Operations Centre.
- Coordinate communications procedures.
- Arrange for additional communication resources with SaskTel and other public and private agencies and organizations.

Transportation Manager

- Develop and maintain a Transportation Resource List of various vehicles and their capacities.
- Coordinate the transportation of personnel and materials.

Emergency Social Services Manager

- Develop and maintain Evacuation and Reception Resource Lists
- Coordinate and develop Evacuation and Reception arrangements with neighbouring municipalities.

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Human Resources/Volunteers Manager

- Develop and maintain listing of volunteer organizations and/or people.
- Liaise with other government agencies to help coordinate volunteer activities in an emergency
- Maintain a list of human resources,

Resources Manager

- Develop and maintain resource listings of equipment.
- Coordinate the utilization of these resources in an emergency.

Public Information Manager

- Develop timely media releases concerning the emergency for release to radio stations, television and newspapers, pending approval from the EMO Coordinator and/or Elected Officials.
- Deliver media briefings or brief the community.

Clerks and Staff

- Perform all duties as may be assigned by Municipal Administrator or EMO Coordinator.

13. Emergency Site Management Team

In general, the Emergency Site Manager will be the senior Police, Fire, Ambulance or Public Works person, or other person appointed by Mayor and Council after consulting with the EMO Coordinator.

Emergency Site Manager

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- Manage and control the Emergency Site Operations.
- Keeps Emergency Operations Centre informed of all operation activities and resource requirements at the site.

Police

In addition to their normal day-to-day duties, the police will provide:

- The Emergency Site Manager, unless circumstances dictate otherwise;
- Security at the emergency site;
- A temporary Morgue if required; and
- Assistance with the evacuation of people.

Fire Services

In addition to their normal day-to-day duties, the firemen will provide:

- The Emergency Site Manager, unless circumstances dictate otherwise;
- Assistance with the evacuation of people; and
- Initial Mutual Fire Aid if required.

Emergency Medical Services

In addition to their normal day-to-day duties, the EMT staff will provide:

- The Emergency Site Manager, unless circumstances dictate otherwise;
- Casualty evaluation;
- First aid on-site; and
- Casualty sorting and transportation.

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14. Termination of the Local Emergency

The local emergency may be terminated at any time by:

- The Mayor Council
- The Minister responsible for *The Emergency Planning Act, 1989*.

The Council shall complete the form "Termination of Local Emergency", found in the attachments as appropriate.

Upon termination of an emergency, the Mayor and Council will notify:

- The residents of the community
- Saskatchewan Public & Sask911; and
- Neighbouring municipalities and communities as required.

15. Review of Plan

This plan shall be reviewed and exercised annually (or as directed by Council) and amended and distributed as necessary.

16. Resource List

Transportation Resources

- **Aircraft & Pilots**

Paul O'Carroll - Fixed Wing and Helicopter 528-4450(h) 528-7855(c)

- **ATV's, Snowmobiles**

Duane Langteigne	528-7870	Mel Strachan	528-2060
Mark Styles	528-4684	Richard Kautz	528- 2111
Charles Hulan	528-4620	Tanya Zdunich	528- 7786
Murray Braun	528-4624	Ron Hendry	528-2978
Craig Serfling	528-4443	Dean Hobman	528- 2187
Harvey Braun	528-2177	Jamie Wood	528-4637

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- **Buses / Vehicles**

Vehicles: Hendry's Western Service -
528-2044 (Work) 528-2116

Bus: Janie McNichol
528-7321

Vans: Nokomis Legion Lisa Biccum 528-7391
Raymore Silver Heights 746-5744
Kawacatose Band Office 835-2125
Strasbourg 725-3342

Fuel Dealers

Co-op Agro 528-2266

- **Towing Companies**

Humboldt Auto Body 682-2579
Select Towing 231-7477

Public Works Resources

- **Auxiliary Lighting - Generators**

Ian McNichol 528-2158
Doug Potter 528-2099
Allan Harley 528-2198
Don Herr 528-4303

- **Chemicals**

Blair's Fertilizers 528-3150
Kirk's Hardware 528-2050
Co-op Agro 528-2266
Pioneer 528- 4484

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- **Heavy Equipment & Operators**

Town of Nokomis - Ian Ring 540-7972
RM of Wreford - Jamie Wood 528-2202 528-2040
Blair's Fertilizer 528-3150

- **Portable Generators**

Ian McNichol 528-4437(h) 528-7623(c)
Doug Potter 528-2099 528-7711 (c)
Allan Harley 528-2198
Don Herr 528-4303
Aggreko Ken Pozniak 222-8386 931-0191

- **Portable Toilets**

Don's Septic Service 725- 7667

- **Pumps**

Doug Edwards 528-4324
Town of Nokomis 528-2010

- **Water Tanks**

Dennis Simpson	528-4542		
Barry Mortenson	528-4466	Brian Bart	528-2072
Ken Serfling	528-4342	Doug Potter	528-2099
Daryl Reynolds	528-4439	Greg Kane	528-4405
Jim Beeler	528-4343	Blair's Fertilizer	528-3150
Brett Halstead	528-2064	Bill Edwards	528-4501
Lawrence Edwards	528-2129	Dean Hobman	528-2187
Craig Serfling	528-4443		

- **Welding Services**

Ron Pratchler	528- 7579	Sean Edwards(Portable)	528-4688
Jim Beeler (Portable)	528-4343		525-7710
	528-7775(c)		

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Social Services Resources

- **Blankets/Pillows**
 - Nokomis Health Centre 528-2114
 - Nokomis Hotel 528-3113
- **Churches and Church Groups**
 - Anglican Church 364-2002
 - Baptist Church 528-4615
 - Catholic Church 746-2081
 - United Church 9463592
- **Food Suppliers**
 - Coop Grocery Store 528-2102
- **Water - Boiled or Bottles**
 - Co-op Grocery 528-2102
 - Kirk's Hardware 528-2050

Health

- **AED - Affinity Credit Union (24/7) & Nokomis Recreation Centre**
- **Coroner - Brent Ingram** 946-2240 963-2193
- **Health Services -Nokomis Health Centre** 528-2114

Temporary Morgue

- **McDougall's Funeral Home** 528-2007
- **Nokomis Recreation Centre** 528-2010
- **Doctors and Nurses**
 - Dr. Bee K. Lim 528-2114
 - Colleen McNichol 528-4681 Retired
 - Sharon Busch 528-2166 Retired
 - Carol Wright 528-4309 Retired
 - Lynn Shott 528-4615
 - Sam Kautz 528-2111
 - Rayleen Hulan 528-4620

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- **Pharmacies**

Nokomis Pharmacy	528-2240
Lanigan Pharmacy	365- 2855
Watrous Pharmacy	946-3311

Fire Control

- **Fire Departments** **911**

Nokomis and District Fire Co-operative

Fire Chief Ryan Harley	528-4730	528-7636
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Firemen

Kenny Braun	528-7617	
Jason Wood	528-4637	528-2044
Gary Edwards	528-7910	
Sharon Harley	528-4730	
Jason Hendry	360-0703	
David Mark	5282258	528-7398
Murray Braun	528-4624	528-7794
Herb Harding	528-2291	528-2114
Rick Shott	419-9406	
Tim Hendry	528-4565	528-4484
Mark Styles	528-4684	
Terri Barnes	528-2098	

Funeral Homes

McDougall's Funeral Home	946-3436	528-2007
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Telecommunications

- **Media Outlets**

Last Mountain Times	528-2020
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Nokomis Emergency Measures Plan

- Radio Equipment / Amateur Operators

Police

- Watrous RCMP - Jeff Friedenstab 306-946- 3316

School Boards

- Horizon School Division - Lanigan 306-365-4888

Utility Companies

- Sask Tel - Repair Service 611
 - Business Office 1-800-727-5835
- Sask Power 310-2220
- Sask Energy 1-888-700-0427

Volunteer Services

- Nokomis Seniors - Ilene Harding 528-4508
 - Maureen Tate 528-7522
- Catering Committee Lois Mortenson 528-4466 (h) 528-2100(w)
- Hospital Auxiliary Nina Moskal-Braun 528-4687
- Facilities Board Sean Edwards 528-4688(h) 528-7710(c)
- Railway Emergencies 1-800-795-7851
- Department of Highways 1-306-554-5430
- Department of Health 1-306-332-4577
- Saskatchewan Environment 1-800-667-7525

Nokomis Emergency Measures Plan

- **9-1-1 PSPS (Public Safety Answering Points) (Call Centres)**

17. Delegate Responsibilities Clearly

1. Mayor & Council

- Implementing the emergency plan.
- The council or in the absence of a quorum of council, the Mayor is responsible for the Declaration of a Local Emergency when required.
- The Council is responsible for the termination of a Declaration of a Local Emergency.
- Notifying the Minister responsible for *The Emergency Planning Act, 1989* (through Public Safety & Sask 911) that a Declaration of a Local Emergency has been declared or terminated.
- The authorization of media releases
- **Log all actions and decisions.**

2. Administrator

- Emergency Operations Centre (EOC) Manager. (manages the EOC Team and the overall emergency operation).
- Provide information and advice to elected officials.
- Initiate call out of the Emergency Operations Management Team.
- Activate the Municipal Operations Centre.
- Coordinate the emergency response.
- Implement the emergency plan in whole or in part.
- Advising the Mayor and Council on the appointment of the Emergency site manager.
- Coordinate the Emergency Operations Centre Teams activities
- Request Mutual Aid.
- Ensure all directions from the Mayor and Council are carried out.
- Review and authorize media releases.
- Request a full report of all emergency operations activities from all responding municipal agencies.
- **Log all actions and decisions.**

Nokomis Emergency Measures Plan

3. Emergency Coordinator

- Assist EOC Manager in all duties.
- Coordinate post-emergency debriefings and preparation of reports.
- Shall ensure that amendments to the emergency plan are made.
- **Log all actions and decisions.**

4. Public Works Manager

- Ensure resources are available when requested. (i.e., equipment, barricades, supplies, construction companies, contractors).
- Coordinate purchases, rentals, leases of equipment and maintain records of same.
- Assists in the disconnection of utilities or liaison with utilities companies - water, sewer, power, gas, telephone, etc.
- Restore essential services.
- **Log all activities.**

5. Telecommunications Manager

- Establish necessary communications between the Emergency Operations Centre and the emergency site.
- If necessary, request additional telephones and lines for Emergency Operations Centre and emergency site.
- Arrange for additional radio equipment and operators from volunteer organizations.
- **Log all actions.**

6. Transportation Manager

- Arrange transportation as required
- Direct transportation resources as required, i.e., vehicles, buses, boats and aircraft (consider Mutual Aid)
- Coordinate traffic routing/re-routing (in consultation with Sask Highways)
- Determine fuel requirements for emergency.
- **Log all actions.**

7. Emergency Social Services Director

- Activate emergency social services plan.
- Ensure that the needs of evacuees are met i.e., accommodations, feeding, registration and inquiry, personal services and clothing.
- Ensure that the Reception Centre(s) is (are) set up.
- Coordinate volunteer organizations, who may be involved with the above activities.
- Assist reception communities in whatever way possible.

Nokomis Emergency Measures Plan

- Log all actions.

8. Police

- Provide emergency site security (establish inner and outer perimeter of emergency site)
- Assist in traffic and crowd control.
- Coordinate search and rescue activities.
- Assist with evacuations
- Advise medical examiner in the event of a fatality.
- Log all actions.

9. Fire Chief

- Coordinate fire suppression, dangerous goods and rescue (except ground search and rescue).
- Activate the Fire Mutual Aid system if necessary.
- Assist with the evacuation of people
- Log all actions.

10. Nokomis Health Centre

- Provide emergency medical services on site.
- Advise Council through EOC management Team on related public health issues.
- Log all actions.

11. Public Information/Media Relations Manager

- Provide timely reports for public, including information regarding emergency declarations and all other emergency information, through the media and other sources. The Mayor, Council or the EOC Manager must authorize all media releases.
- Establish liaison with provincial Corrections and Public Safety (CPS) Communications (media specialists) staff.
- Establish media facilities.
- Establish a public inquiry system.
- Maintain a log of all actions taken.

Nokomis Emergency Measures Plan

18. Organize and Publish

The plans should be numbered and their distribution should be controlled. There is nothing worse than old copies floating around causing confusion.

Consider copies for the people and agencies as your planning committee, your Emergency Operations Centre Team, neighbouring municipal Mutual Aid Area partners and Saskatchewan Public Safety and Sask 911.

updated Feb 12/20

Tenant List

#1-233-2nd Ave. W.- Henry deHoop - (306) 528-2026 (may need help)

2- 231-2nd Ave. W. -

#3 - 229-2nd Ave. W. -

4 - 227- 2nd Ave. W.-

#5 - 225-2nd Ave. W.-Chaelene Bishop-(Cathy's Place)- (306) 528-2003

#6 - 223-2nd Ave.W.- Gaylene Mansell - (Cathy's Place) - (306)528-2003

#7 - 221-2nd Ave.W.-

#8 -219 -2nd Ave W -Vern Dreger - (306) 528-7653

#9 - 217-2nd Ave W. -Alverda Beeler-(306) 528-2987(can't hear when

#10-215- 2nd ave w hearing aid out)

#11 - 213-2nd Ave. W-Sandra Harrison(306)845-6722

#12 -211-2nd Ave. W.-Terry Fiskel -(306) 528-3118

#13 - 209-2nd Ave. W.-

#14 - 207- 2nd Ave. W.-Shirley Kirk - (306)528-4642

#15 - 205-2nd Ave W. -Gary Wood -(306)528-7402

#16 - 203-2nd Ave W. -Darwin McNichol - (306)528-2256

Houses

208 - 2nd Ave W- Sharon Isherwood - (306) 528-2019-needs help

212-3rd. Ave. W.-Tammy Sommers (639)317-5680

Town of Nokomis

Emergency Measures Plan

Emergency Contact List

Done	Agency	Contact Name	Residence &/or Fax	Business
	Sask Public Safety & 9-1-1-	Emergency 24 Hrs (Regina)	Fax (306) 787-1694	(306) 787-9563
	Police	Jeff Friedenstab	Fax (306) 946-2500	(306) 946-3316
	Fire	Ryan Harley	528-4730	528-7636
	Health Centre	Nurse on duty	528-2114	
	Dangerous Spill Control		1-800-667-7525	
	Canutec		1-613-996-6666	Cell *666
	Poison Control Centre		1-800-667-4545	
	Emergency Co-ordinator			
	Administrator	Tanya Zdunich	Work 528-2010	528-7866
	Emergency Social Services Director			
	Mayor	David Mark	528-2258	528-7398
	Councillor	Dennis Kresier	528-4401	
		Ken Koenig	528-2186	528-7790
		Jeff Allport	528-9910	715-2677
		Kenny Braun		528-7617
		Murray Braun	528-4624	528-7794
	RM of Wreford	Melanie Rich	528-2202	528-2040
	School	Principal Kalie Hendry	528-2191	528-7766
		Secretary Sandy Braun	528-2191	
	Mutual Aid Contacts			
	Govan	Kelly Holbrook	(306) 484-2011	
	Drake	Stu Jantz	(306) 363-2109	Home 363-4706
	Lanigan	Jennifer Thompson	(306) 365-2809	
	Semans	Amanda Hordos	(306) 524-2144	
	Strasbourg	Joanne Hamilton	(306) 746-2100	

	Village of Bulyea	Sherry Beatty - Henfrey	306-725-4936	
	Village of Duval	Jeff Jones	725-3767	
	RM of Longlaketon	Courtney Huber	(306) 939-2144	
	RM of Mckillop	Brandi Morissette	(306) 725-3230	
	R.V of Glen Harbour	Barbara Griffin	(306) 545-5170	
	Village of Silton	Lori Wild	(306) 731-3222	
	Village of Earl Grey	Couteney Huber	(306) 939-2144	
	Town of Southey	Molorey Bezan	(306) 726-2202	

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